

52nd Annual General Meeting
Child Development Centre of Prince George and District Association
Monday, September 30, 2019

Present:

Members:

Gary Russell Brenda Gendron
Valerie O'Connor Alan Clark
Mark Nelson Glen Mault
Leon Erickson Holly Jacklin
Julie MacMillan

Micaela Roque--KPMG

Staff:

Darrell Roze Christy Kubert
Julia Lamming Debbie Harmon
Joan Beek Candis Johnson
Colinda Harraway Carley Billups
Pat Hamilton Tanya Klassen
Shannon Grunerud Regan Daoust
Jenny Hogan Fabiola Toyata
Pam Klowak Ashleigh Kavanagh

The President called the meeting to order at 12:10 p.m.

1. Opening Remarks by President

The President welcomed the Association membership, staff and guests. Board members of the Child Development Centre of Prince George and District were introduced.

2. Determination of a quorum. Yes

3. Approval of Agenda

Motion: That the Agenda be approved as presented.
Moved/Seconded Gendron/Nelson Carried.

4. Adoption of Minutes

Motion: That the minutes of the 51st Annual General Meeting of the Child Development Centre of Prince George & District Association held on Thursday, September 27th, 2018 be adopted.
Moved/Seconded Nelson/Russell Carried.

5. Business Arising from the Minutes – None

6. Reports:

6.1 Treasurer's Report and Financial Statements:

Brenda Gendron introduced Michaela Roque from KPMG to present the Audited Financial Statements for the fiscal year ending March 31, 2019. (The Audited financial statements are available on request).

Motion: That the Child Development Centre of Prince George and District Association appoint the accounting firm of KPMG as auditors for the 2019/2020 operating year.
Moved/Seconded Nelson/Russell Carried.

Motion: That the Child Development Centre of Prince George and District Association receive, as circulated, the Financial Statements for the fiscal year ending March 31, 2019.
Moved/Seconded Gendron/O'Connor Carried.

Motion: That the Treasurer's Report be accepted.
Moved/Seconded Nelson/Russell Carried.

6.2 Executive Director's Report: As attached in 2018-2019 Programs Reports Document.

Motion: That the Executive Director Report be accepted.
Moved/Seconded Nelson/Gendron Carried.

Motion: That the Operating Reports be accepted.
Moved/Seconded Clark/Russell Carried.

6.3 Nominating Committee Report:

The Nominating Committee operates as a committee of the whole of the Board. The following provides a listing of current positions as well as nominees.

One year remaining:	Two years completed:
Leon Erickson	Valerie O'Connor
Julie MacMillan	Gary Russell
Brenda Gendron	Mark Nelson
Aidyl Jago	Alan Clark

Resignations:

Nominees:

We are pleased to announce that the following people have decided to let their name stand for a two-year term with the Child Development Centre of Prince George and District Association.

- * Valerie O'Connor
- * Gary Russell
- * Mark Nelson
- * Alan Clark

The above provides for 8 Board Members for 2019/2020. The Nominating Committee will present to the Annual General Meeting, September 30, 2019; that (*) be elected to the Board of Directors of the Child Development Centre of Prince George and District Association for a two-year term expiring at the 2020/2021 Annual General Meeting.

Motion: That the Nominating Committee Report be accepted.
Moved/Seconded Russell/Nelson Carried.

6.4 Clinical Services Report: As attached in 2018-2019 Programs Reports Document.

Motion: That the Clinical Services Report be accepted.
Moved/Seconded Nelson/Gendron Carried.

7. Adjournment

Motion: That the 52nd Annual General Meeting of the Child Development Centre of Prince George and District Association be adjourned at 1:00 pm.
Moved/Seconded Russell/Nelson Carried.